

PRESBYTERY OF REDSTONE
Presbyterian Church (U.S.A.)

Stated Supply Pastor Agreement

The session of the _____ *Presbyterian Church of* _____, *PA* belonging to the Presbytery of Redstone, being well satisfied with your qualification for service as *a stated supply pastor* and confident that we have been led to you by the Holy Spirit as one whose service will be profitable to the spiritual interests of our church and fruitful for the Kingdom of our Lord, solemnly invites you, _____, to undertake the office of Stated Supply Pastor for this congregation, beginning _____ and extending until *December 31*, _____, subject to renewal, promising you in the discharge of your duty all proper support, encouragement, and allegiance in the Lord Jesus Christ.

That you may be free to devote *x% of your time (x hours per week)* to your ministry among us, we promise and obligate ourselves to pay you the sum of **\$ 0.00** per annum in regular payments, either monthly or as reimbursements.

Item	Terms of Call
1. Base Salary	
2. Housing & Utility Allowance	
3. Social Security Offset	
4. Medical, Dental & Eyeglass Reimbursement	
5. Mileage Reimbursement	<i>*IRS Rates or \$ 0,000.00</i>
6. Study Leave Reimbursement	
7. Book Reimbursement	
8. Professional Expense Reimbursement	
9. Vacation	One Month
Total	\$ 0,000.00

**IRS Rates will vary and the amount reimbursed will be a maximum of \$0,000 per year.*

Duties

Worship

- Sunday Worship
- Seasonal Services (especially Christmas Eve & Maundy Thursday, perhaps including community services)
- Outdoor Worship at a Summer Picnic
- Officiate at the Sacraments (including home communions)
- Funeral Services
- Wedding Services

Teaching

- Adult Bible Studies

Work with Vacation Bible School
Consult with Youth Workers (attending some youth events)

Pastoral Care

Hospital Visitation
Shut-In Visitation
Prospective Member Consultation
Form a Connection with the Women's Association

Administration

Moderate Session Meetings
Moderate Congregational Meetings
Attend Presbytery Meetings
Coordinate Office Work with Secretary
Work with Committees

It is recognized that a XX-time stated supply pastor cannot do all that is necessary in each duty area every week, but across a year's time, he will perform some activities in each area.

As a XX-time stated supply pastor, he will work no more than XXXX hours a week, probably most often in the pattern of Sunday mornings and XX days during the week. A set schedule will be followed most of the time, with periodic announcements of when he will be in the office.

We further promise and obligate ourselves to review with you not less than annually the adequacy of this compensation.

This agreement may be terminated upon 30 days notice given either by the session or by the stated supply pastor.

ENDORSEMENTS

1. MODERATOR OF THE MEETING

Having moderated the session meeting which extended this agreement to _____ for services as *a stated supply pastor*, I do certify that the agreement has been made in all respects according to the rules laid down in the Form of Government and established by the Presbytery of Redstone, and that the stated clerk who signed this call was authorized to do so by the *Session of _____ Presbyterian Church, _____, PA,* Presbyterian Church (U.S.A.)

Moderator of the Meeting

2. ACTION OF THE SESSION

I attest to the action of the *Session of _____ Presbyterian Church of _____, PA* extending this call to the _____ to serve as the *Stated Supply Pastor* of the congregation.

Date of Action _____

Clerk of Session

3. ACTION OF THE COMMITTEE ON MINISTRY

This agreement has been reviewed by the Committee on Ministry. The Committee recommends that Presbytery **approve (not approve)** this agreement.

Date of Action _____

Chairperson

4. ACTION BY THE PRESBYTERY

This agreement was approved by the Presbytery of Redstone.

Date of Action _____

Stated Clerk of Presbytery

4. ACCEPTANCE OF THE AGREEMENT AND COMMISSION

This is to certify that I have received and accepted this agreement and position.

Date of Acceptance _____

Stated Supply Pastor