

**Presbyterian Women
Synod of the Trinity**
Special Project Application
Application must be typed -Deadline for Application is August 1

Organization Name: _____

Project Name: _____

WEBSITE: _____ SPONSORING PRESBYTERY _____

PRESBYTERY CONTACT _____ Title/Position _____

Phone _____ Email _____

Start-up date for Project _____

Questions to be Answered

1. Please provide a mission statement from your organization and a purpose statement that directly relates to the proposed project. (A mission statement is defined as a cross between a slogan and an executive summary. It should say who your company is, what you do, what you stand for and why you do it.)

2. Briefly list the activities of your request and how it will meet basic human needs. (150 words or less)

3. This is a creative project less than 3 years old _____
This is an existing project moving in a new direction. _____

4. Briefly explain how a one-time grant will help this project and assist the persons served.
Does this project impact the lives of women, children, youth and young adults, racial-ethnic persons or persons with disabilities?

Total Cost of Project \$ _____ **Amount Being Sought \$** _____

5. What expected changes, either long-term or short-term would receiving this grant allow?

6. Specifically, how would money received from Presbyterian Women be used?

7. How will the program continue once the received money is depleted?

8. List other sources of funding being sought for this project.

Funding Source	Amount Requested	Amt. Assured to Date	Date Decision Expected
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

9. Describe your process for evaluation and accountability.

10. Identify dates of previous funding request to Presbyterian Women.

Date	Amt. of Grant	Name of Project	Birthday or Thank Offering etc.
_____	_____	_____	_____

11. **Attach a budget**, in US currency, showing specifically how the money will be spent.

12. **Attach any available photos** (preferable back & white) of the current circumstances or structures and pictures or drawing of the proposed project.

Name of Person Submitting application	Name of board chair or other responsible person
_____	_____
Address_____	Address_____
_____	_____
Telephone_____	Telephone_____
Email_____	Email_____
Signature Required _____	Signature Required _____
Date _____	Date _____
Relationship to Project_____	Relationship to Project_____

Mail to:

Shelia Brownfield/ PW Mission Interpretation and Action Coordinator

153 Stamford Park Drive

Huntington, WV 25705 by August 1.

You will be notified following the Coordinating Team meeting in Early October of the year submitted.

Questions? Email: sbrownfi@aol.com