

<b>Job Title:</b>	Organist	<b>Job Classification</b>	Casual: 10 hours per week
<b>Reports To:</b>	Head of Staff and Affirmation Ministry		
<b>Job Purpose:</b> To prepare for and play the organ/piano for worship services.			
<p><b>Responsibilities</b></p> <p>Weekly Sunday Services:</p> <ul style="list-style-type: none"> <li>• Play organ/piano for Sunday Worship (Occasionally there are two worship service held on Sunday)</li> <li>• Accompany choir during choir rehearsal</li> <li>• Maintain individual practice</li> </ul> <p>Special Services and Special Music Celebrations</p> <ul style="list-style-type: none"> <li>• Serve as an organist or accompanist as needed for special services, some of which are not held on Sunday mornings, including but not limited to:           <ul style="list-style-type: none"> <li>○ Weddings and funerals</li> <li>○ Ash Wednesday evening</li> <li>○ Maundy Thursday evening</li> <li>○ Christmas EVE –</li> <li>○ Advent Cantata where both services are held in the Sanctuary. This will require extra rehearsals.</li> <li>○ As requested, to play monthly for senior care center.</li> <li>○ As requested, to play at presbytery meetings.</li> </ul> </li> </ul> <p>Relationship with NPC Staff</p> <ul style="list-style-type: none"> <li>• Works with Music Director and Choir Director.</li> <li>• Attend Affirmation Ministry Meetings</li> </ul> <p>Other Responsibilities</p> <ul style="list-style-type: none"> <li>• Organize special musical celebrations during the Christmas and Easter seasons by recruiting and hiring professionals</li> <li>• Coordinate periodic piano and organ tuning and maintenance</li> </ul> <p>Perform other duties related to worship music as requested by the Head of Staff, Associate Pastor and Affirmation Ministry</p> <p><b>Qualifications:</b></p> <p>Education</p> <ul style="list-style-type: none"> <li>• Preferred Bachelor’s Degree in Music from an accredited college or university</li> </ul>			

- Grasp of reformed theology

Skills/Abilities

- Competent person of mature, personal faith, reformed theology, substantial relationship skills and organizational ability
- Must have or be able to obtain child protection clearances prior to employment and maintain
- Must acknowledge receipt of Child Protection and Sexual Misconduct Policies

Experience

- Expertise playing organ and piano

Personal Characteristics

- Strong faith and Christian commitment. Ability to articulate his/her faith.
- Exemplifies Christian morals and conduct, both on the job and in areas of their personal life.
- Demonstrates responsible and mature behavior
- Ability to work harmoniously with the NPC staff

Prepared By:	Personnel Ministry	Date:	October 26, 2022
Approved By:	Head of Staff	Date:	
Last Updated By:		Date:	